

G. B. S. ENROLLMENT INFORMATION

2017-2018

NEW STUDENT ENROLLMENT PROCEDURE

Review the Admissions Packet

Campus/Classroom Tour and Observation (Optional)

Mail or bring the Registration Form and Fee to the School Office along with the following:

Birth Certificate

Immunization Record

Health Inventory

Parent Cooperation Agreement

Emergency Form

Family Interview Information Form

Recent Report Cards (1st - 12th grade)

Recent Standardized Test Results (1st - 12th grade)

Student Questionnaire (4th – 12th grade)

Student Agreement (4th - 12th grade)

Teacher Reference Form (5th -12th grade)

Secondary Church Information (7th – 12th grade)

Schedule an Administrator/Parent/Student Interview

Schedule and Take Academic Assessment Test (If required for 1st - 12th grade)

Administration Approval

INTERVIEW The next step toward enrollment after mailing or bringing the Enrollment Forms and Fee to the School Office is an interview with the Administrator. Enrollment procedures will be carefully reviewed for you and plenty of opportunity will be given for your questions. Due to the number seeking enrollment, we greatly encourage new families to interview and take academic assessment tests during restricted enrollment. Acceptance is contingent upon an opening, completion of the above steps, and administration approval.

As part of the enrollment process, a request will be made for a complete academic transcript and immunization records to be sent to us by the previous school. In some circumstances a review of the academic record may indicate unsuitability. If at any point we do not believe we can adequately meet your child's educational needs, acceptance may be withdrawn. In that event, your registration fee will be refunded.

ACADEMIC ASSESSMENT TESTING After a review of all academic records, the administration may request an assessment test be taken for new students entering grades 1st through 12th. Results of the testing will be available within 48 hours.

ENROLLMENT PERIOD Enrollment for all grades will begin February 6th. At that time we will begin processing all applications. However, should classroom space be limited, preference will be given to returning students. Starting March 6th, all remaining positions will be filled on a first-come basis. GBS encourages families to apply early to ensure securing your place for next year.

WAITING LIST In the event a class reaches its maximum capacity, applicants will be placed on a waiting list after payment of the registration fee. We will notify you immediately should a position become available.

REGISTRATION/RE-ENROLLMENT FEE Payment of the new registration/re-enrollment fee confirms registration. Because space in some classes is limited, **WE URGE YOU TO REGISTER EARLY. Please make your registration fee as a separate check. Do not combine the registration fee with your classroom curriculum/material fee or tuition payment.** Registration fees are not refundable.

BY APRIL 28 th	AFTER APRIL 28 th
\$275 Per Child (K5 - 12 th)	\$325 Per Child (K5 - 12 th)
\$200 Per Child (K3 & K4)	\$225 Per Child (K3 & K4)

CLASSROOM CURRICULUM/MATERIAL FEE This fee covers the cost of textbooks, workbooks, computer software, curriculum materials and certain classroom supplies and equipment. We offer discounts for early payment of this fee; however, all fees must be paid by August 1st. **Please make your classroom curriculum/material fee as a separate check. Do not combine this fee with the registration fee or tuition payment.** This fee is not refundable after August 1st.

GRADE	BY JULY 14 TH	AFTER JULY 14 TH
K3/K4	\$120	\$150
K5	\$220	\$250
Grades 1 - 6	\$280	\$310
Grades 7 - 12	\$295	\$325

TUITION Total annual tuition is divided into 10 monthly payments and is due on the first day of each month from August through May. For additional information, please read the back of the Parent Cooperation Agreement.

GRADE	1 ST CHILD	2 ND CHILD	3 RD CHILD	4 TH CHILD
K3/K4/K5 ½ Day	\$ 4160	\$ 3398	\$ 2646	\$ 1919
K3 - Grade 6	\$ 5196	\$ 4226	\$ 3265	\$ 2333
Grades 7 - 12	\$ 5412	\$ 4400	\$ 3398	\$ 2419

MISCELLANEOUS FEES

Below are annual fees for participating students to provide funds for expenses unique to these academic, music, and athletic areas.

Art (K3-6th)	\$35	Art (9 th -12)	\$35	Band/Orchestra	\$90
Cheerleading	\$90	Drama	\$70	Graduation Fee	\$75
Middle School Sports	\$60	Varsity Sports	\$90	Jr. Varsity Sports	\$75